# Cultivating Leadership The PWLDP



Building strong leadership starts now. The Public Works Leadership Development Program (PWLDP) supports current and emerging leaders—managers, supervisors, and even administrative staff—in developing essential skills to guide Ontario's public works operations into the future.

#### Why the PWLDP Stands Out

- » Comprehensive, modular learning: Eight focused modules (Local Government, Customer Service, Leadership & Supervision, Financial Management, Talent Management, Process Management, Continuous Improvement, Communications), each aligning with levels of the Certified Road Supervisor (Assoc. R.S., CRS, CRS-I, CRS-S) designations.
- » Flexible delivery: Offered in both in-person and live webinar formats, allowing municipalities to train staff effectively within budget and scheduling constraints.
- » Engaging learning format: Each module emphasizes experiential, interactive learning case studies, group discussions, simulations—led by seasoned municipal professionals.

» Career-building credential:

Completion of all eight modules earns a PWLDP Certificate of Completion, which satisfies the leadership training requirement for all three CRS designations. Modules can also be taken individually to meet specific needs or timelines.

- » Provincially recognized pathway: The CRS is the only designation for public works supervisors recognized under Ontario legislation (Association of Ontario Road Superintendents Act, 1996). The PWLDP provides a direct, sanctioned route toward achieving
- » Networking opportunities: Each session brings together peers from municipalities across Ontario, creating valuable opportunities to share experiences, exchange best practices, and build connections that last long after the course ends.

this credential.

### REAL VOICES REAL IMPACT

- 66 The Public Works
  Leadership Development
  Program is a valuable
  addition to my skill set...
  highly transferable...
  helps us to better serve
  the public and the team."
- KIM PAYEUR, ASSOC. R.S., CITY OF BELLEVILLE (ADMINISTRATIVE PROFESSIONAL)
- 66 Just wanted to thank you for the recent PWLDP courses. I wasn't sure what to expect but was pleasantly surprised by both the material and the instructors. **The Customer Service** course was the best I've ever taken, and the leadership training provided the foundation I've been looking for. I've even pulled a few pages from the handouts to review each morning to help calibrate my mindset in how I interact with the public and my coworkers."
- JEFF WOLFE, TOWN OF ST. MARYS, INFRASTRUCTURE SERVICES MANAGER

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## PWAZONE



#### A Call to Action for Fall Budget Planners

Municipal councils and decision-makers: elevate training from the sidelines to the centerpiece of fall budgeting. Programs like the Winter Maintenance Safety Review and PWLDP are investments in operational excellence, community safety, and long-term resiliency.

"Investing now—in safety and leadership means being ready for every road and every season to come."

#### Ready to Learn More or Book?

Explore upcoming sessions and register through the AORS Education portal: <a href="https://aors.on.ca/education">https://aors.on.ca/education</a>

For tailored training or bookings contact:

**Dennis O'Neil**, Member Services Coordinator, dennisoneil@aors.on.ca

**Christie Little**, Programming & Training Coordinator, <u>christielittle@aors.on.ca</u>

# TOTAL CERTIFIED TO AUGUST 2025 (including Associate Members)

	tion Board Meeting Februar	7
Eric Armstrong	Mun.of Marmora and Lake	
Ryan Baker	Twp. of Wellesley	CRS
Giancarlo Barranca	City of Brampton	Assoc. R.S.
Shawn Bromley	Mun.of Huron East	Assoc. R.S.
Alexander Kevin Bryson	Reg. Mun.of Niagara	Assoc. R.S.
Dennis Caddick	City of Belleville	Assoc. R.S.
Rob Camelon	Mun.of Dysart et al	CRS-S
Jeffrey Cawker	Mun.of Port Hope	CRS-I
Sanford Clause	Oneida Nation of the Thames	CRS-S
John Collison	Twp. of Dawn-Euphemia	CRS-I
Stephen Cooper	City of Hamilton	CRS
Jamie Davis	County of Oxford	CRS
Josh Decoste	Twp. of North Glengarry	Assoc. R.S.
Paul Dobias	Town of Gravenhurst	CRS
Travis French	City of Vaughan	Assoc. R.S.
John Gleeson	Mun.of Mississippi Mills	CRS-S
Joseph Gratton	Loyalist Twp.	CRS
Philip Heinen	Town of Grimsby	Assoc. R.S.
Greg Hodgson	Mun.of Chatham-Kent	Assoc. R.S.
James Levac	Twp. of South Glengarry	Assoc. R.S.
Tom Lewis	Town of Ajax	CRS
Adam Ling	Town of Halton Hills	CRS
Matthew MacKay	City of Mississauga	CRS
Javier Marcos	County of Brant	Assoc. R.S.
Greg Maxwell	Twp. of Limerick	CRS-I
Dax McAllister	City of Greater Sudbury	CRS-S
Shawn McGilchrist	Reg. Mun.of Peel	Assoc. R.S.
Allan McLeod	Mun.of York Region	Assoc. R.S.
Ethan Mosley	Reg. Mun.of Niagara	Assoc. R.S.
Kimberly Payeur	City of Belleville	Assoc. R.S.
Stephen Preston	City of Brampton	CRS
<b>Trevor Prevost</b>	Mun.of Tweed	CRS
Ryan Reid	Mun.of Tweed	CRS
Gregory R. Robinson	County of Haliburton	CRS
Daniel Sepe	City of Vaughan	CRS
Paul Spoelstra	City of Hamilton	CRS
Shaun Thomson	Mun.of Bluewater	CRS-I
Shane Timmermans	Mun.of South Huron	CRS-I
Evan Whillans	City of Brampton	Assoc. R.S.
James William Wilkinson	Town of Smiths Falls	Assoc. R.S.

The Provincially recognized designation of Certified Road Supervisor (CRS) is well recognized and respected throughout the public works industry in Ontario. Each quarter the AORS Certification Board considers applications from public works professionals to obtain their CRS designation. The various levels of certification require a specific number of years of roads related supervisory experience as well as designated courses. AORS, in cooperation with Good Roads, have strived to make these courses available through the pandemic, to allow individuals to continue to pursue their CRS certification or to advance to various levels of designation. The following lists represent those individuals who have been granted certification or reclassification over the last year. *Congratulations to all!!* 

Certified At Certification Board Meeting May 23, 2025			Dan Rose	Reg. Mun. of Waterloo	CRS
Jonathan Angrove	City of Markham	CRS	Gregory Paul County of Lambton		CRS
Mike Dakin	City of Welland	CRS-I	Dalton	Target on a particular	
Ryan Deer	Mun. of Kincardine	CRS	Timothy Morris	Twp. of Severn	CRS
Mike Fletcher	Reg. Mun. of Niagara	CRS-I	James Lane	Town of Caledon	CRS-S
Scott Hodgson	City of Kawartha Lakes	CRS-I	Brandon Brisson	Reg. Mun.of Niagara	CRS-S
Robert Douglas	County of Simcoe	CRS-I	Warren Waugh	City of Woodstock	CRS-S
Hutchinson		000	Gary Medeiros	City of Burlington	CRS-I
Ryan Johnston	Mun. of Middlesex Centre	CRS	Dwayne Gregson	Reg. Mun.of Peel	CRS-S
Kyle Labbett	Loyalist Twp.	CRS-I	Adam Knapp	Twp. of Horton	CRS-S
Rejean Lacroix	City of Woodstock	CRS	Ryan Day	City of Hamilton	CRS-S
Steven Lewis	City of Kawartha Lakes	CRS-I	Martin Clouthier	Mun.of French River	CRS-I
Lance Martens	Haldimand County	CRS	John Costabile	City of St. Catharines	CRS-I
Paul Nicol	Town of New Tecumseth	CRS	Ryan Newton	Town of Grimsby	CRS-I
Anthony Vani	Reg. Mun. of Niagara	CRS-I	Ronald	Mun.of Central Manitoulin	CRS-I
Ken Young	County of Grey	CRS	Klingenberg Andy Dickie	Town of Innisfil	CRS-I
Jean-Luc Boucher	The Nation Municipality	Assoc. R.S.	Evan Bancroft	Twp. of South Frontenac	CRS-I
Adam Dobson Dobson	Town of New Tecumseth	Assoc. R.S.	Alex Brown	- 10 - 10 - 10 - 10 - 10 - 10 - 10 - 10	-
Brian Lidster	Town of New Tecumseth	Assoc. R.S.	Nigel Bruneau	County of Oxford  Town of Bracebridge	CRS-I
Tyler Rumble	Town of New Tecumseth	Assoc. R.S.	Mary Cutting	Town of New Tecumseth	Assoc. R.S.
Phil Dominas	Reg. Mun. of Waterloo	Assoc. R.S.	Jason Flemming	City of Orillia	Assoc. R.S.
Robert	The Town of The Blue	Assoc. R.S.	Caroline J.	Town of Gravenhurst	Assoc. R.S.
Fitzsimmons	Mountains	A330C. N.S.	Kirkpatrick	lown of Gravennurst	CRS
Cody Hannan	Town of New Market	CRS	James Knight	Town of Essex	Assoc. R.S.
John Kirk	Twp. of Oro-Medonte	CRS	Kevin Laube	Twp. of Adjala Tosorontio	Assoc. R.S.
Ryan Love	City of Thunder Bay	CRS	Brett Leggett	Twp. of Wainfleet	Assoc. R.S.
David Alphonse Moncion	Twp. of Sables-Spanish Rivers	CRS-I	Paul Leonard	District Mun.of Muskoka	Assoc. R.S.
Curtis Neuman	Loyalist Twp.	CRS	Tyler Pearce	District Mun.of Muskoka	Assoc. R.S.
Joshawa Ostertag	County of Simcoe	Assoc. R.S.	Mckinley Skrypetz	District Mun.of Muskoka	Assoc. R.S.
Jason Pavao	City of Hamilton	CRS	Karen Levesque	Town of Caledon	CRS
Deanna Ridgley	City of Belleville	Assoc. R.S.	Dale Lockridge	Twp. of Tyendinaga	CRS
Andrew Saltes	Town of Aurora	Assoc. R.S.	Ryan Ondusko	Town of Orangeville	CRS
Blake	Reg. Mun. of Niagara	CRS	John Piccinin	City of Thunder Bay	CRS
Sceppacerqua	Treg. Man. of Magara	CKS	Cory Plumadore	U.C. of Stormont, Dundas and Glengarry	Assoc. R.S.
Niall Stocking	Town of Georgina	CRS	Alexander Saldana	Town of Aurora	Assoc. R.S.
Daryl Teeter	Mun. of Grey Highlands	CRS	Brian Scott	U.C. of Leeds and Grenville	CRS
Matthew Vriens	City of St. Thomas	CRS-S	Johnathan	County of Essex	Assoc. R.S.
Scott Wonch	Twp. of Carling	Assoc. R.S.	Spidalieri		7 100001 1 1101
Certified At Certification Board Meeting August 21, 2025		1, 2025	Greg Turnbull	Mun.of South Bruce	CRS
Dave Lukezich		CRS-S	Evan Zinn	City of Kitchener	Assoc. R.S.
Bill Finley Mun.of North Grenville		CRS	Taylor Thomson	City of Markham	CRS
John Marshall	City of Brockville	CRS	James W. Wilkinson	Town of Smiths Falls	CRS



# ALL LANES OPEN TO YOUR PUBLIC >



# BENEFITS OF BEING A REGULATED PROFESSION

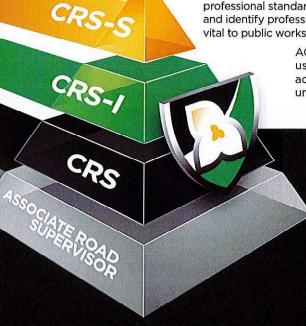
CRS

- Confirms the importance of the profession
- 2 Increases public trust in the profession
- Increases career opportunities in the marketplace
- 4 More consultation by government on related policy issues
- 5 More credibility as public works experts



The Certified Road Supervisor (CRS) is a legislated, widely recognized and highly successful professional public works accreditation. The CRS program is designed to raise professional standards, improve individual performance, and identify professionals who demonstrate the knowledge vital to public works management.

AORS has the exclusive right to use the CRS designation. Our accreditation program is recognized under provincial statute law.



### Who is eligible for the CRS?

If you are an employee within the private/municipal sector hired to supervise construction, rehabilitation or maintenance of core civil public works infrastructure, you are eligible to apply for AORS CRS public works professional development accreditation.

## 5 STEPS TO CERTIFICATION

- 1. Gain hands-on supervisory experience in the public works industry
- 2. Expand your experience with training
- 3. Decide which certification applies to you: complete the application
- 4. Display your CRS certificate and Code of Ethics
- 5. Progress to the next level of certification



BY GREGG FURTNEY, CRS, CAO OF THE TOWN OF MINTO, DARREN MACKENZIE, DIRECTOR OF OPERATIONS FOR THE TOWN OF NIAGARA ON THE LAKE, AND STEVE GRUBER AND SHANE MCCAUSLAND, COFOUNDERS OF GRUMAC INC.

#### **Collaborating for Smarter Budgets**

The Municipal Shared Equipment Model

budget season always seems to arrive sooner than expected. For municipalities, it brings not just financial analysis and spreadsheets, but also the shared responsibility of balancing fiscal prudence with the expectations of residents. Every department feels the weight of this task—from Corporate Services/Treasury to Public Works and beyond. Communities expect reliable services and strong infrastructure, but no resident is eager to see their tax bill climb.

#### The Challenge of Capital Costs

For Public Works directors and managers, budgeting can feel like navigating a maze of constraints. Requests for equipment upgrades are often met with a firm, "Sorry, you can't have that—find another way." These words, whether from a Treasurer, CAO, or council, reflect a common reality: capital budgets are usually the first to face reductions.

Rising costs only add to the challenge. Inflation, tariffs, and supply chain pressures push prices higher every year. A motor grader now exceeds \$550,000. A tractor starts at \$150,000. Even used equipment, while cheaper, rarely delivers the reliability municipalities need. Yet, who dares propose spending half a million dollars on a machine that may sit idle for months at a time?

Clearly, municipalities need another approach—one that respects taxpayer dollars while still ensuring communities receive high-quality services.

#### A Collaborative Solution

As Plato once noted, "Necessity is the mother of invention." Innovation often emerges when constraints demand it. In that spirit, municipalities are embracing a new idea: the Municipal Collaborative Equipment Model.

The concept is straightforward. Municipalities, conservation authorities, utilities, and even educational institutions own expensive equipment that often sits unused for long stretches. Why not share these resources? With short-term lease agreements, one organization can generate revenue from underutilized machinery, while another gains access without shouldering the burden of a large capital purchase.

To simplify the process, a dedicated online marketplace—grushare.com, managed by GruMac Inc.—connects organizations looking to lease out equipment with those in need. The Lessor benefits by turning idle assets into revenue streams, often adding to reserves or funding new projects. The Lessee gains the equipment necessary to maintain or enhance service delivery. It's a win-win solution, strengthening fiscal responsibility while promoting inter-agency collaboration.

#### A Tale of Two Towns

This model is already proving effective. Take the partnership between the Town of Niagara-on-the-Lake (NOTL) and the Town of Minto.

Minto needed a motor grader but couldn't justify the steep capital cost of buying one. Through the collaborative model, they leased the equipment from NOTL, saving significant taxpayer dollars. Meanwhile, NOTL needed a tractor for seasonal work. Instead of buying one outright, they leased from Minto, generating revenue for Minto while ensuring their tractor avoided long idle periods.

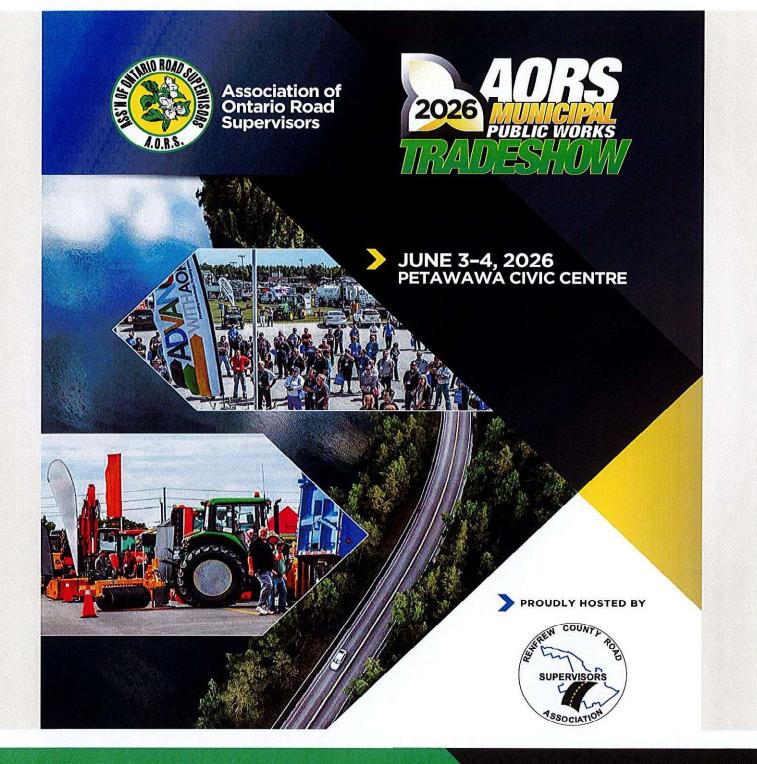
These agreements, vetted by municipal legal teams, showcase fiscal responsibility, creativity, and collaboration. Both towns benefited financially and strengthened their partnership in the process.

#### The Bigger Picture

The Municipal Collaborative Equipment Model won't solve every budget challenge, but it provides one more tool in the municipal toolkit. By generating revenue, reducing unnecessary capital expenditures, and maximizing the use of existing assets, municipalities can continue serving residents while demonstrating responsible stewardship of public funds.

At its heart, this initiative is about more than money—it is about innovation, collaboration, and leadership. When municipalities work together, they stretch every dollar further, strengthen relationships, and inspire confidence among council members, staff, and residents alike.

That is a story worth celebrating.



# YOUR PROFESSIONAL ASSOCIATION

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#### AORS

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#### ATTENTION READERS:

Please send comments, new ideas or suggestions to: Marketing & Communications Committee

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www.aors.on.ca

Email: admin@aors.on.ca



Association of Ontario Road Supervisors



www.selwyntownship.ca

November 12, 2025

The Honourable Doug Ford Premier of Ontario Legislative Building, Queen's Park Toronto, ON M7A 1A1 via email: <u>premier@ontario.ca</u>

Dear Premier Ford,

Re: Curbside Recycling Eligibility for Non-Profit Organizations

At its regular meeting held on November 11<sup>th</sup>, 2025, the Council of the Township of Selwyn passed the following resolution:

Resolution No. 2025 – 223 – Curbside Recycling – Non Profits
Mayor Sherry Senis – Councillor Brian Henry –
Whereas the Province of Ontario designated producers to be responsible for collecting recycling in the Province; and

Whereas non-profit organizations, including our local food banks, have been deemed ineligible for producer blue box collection effective January 1<sup>st</sup>, 2026; and

Whereas food insecurity is a local, provincial and federal issue; and

Whereas food banks need to receive grocery items that are delivered in cardboard boxes and cartons which generate copious amounts of recyclable material; and

Whereas food banks are volunteer and donation based with no revenue collected to pay for services such as removal of recyclable materials;

Therefore be it resolved that the Council of the Township of Selwyn strongly urge the Province to re-instate the eligibility for curbside blue box collection as of January 1<sup>st</sup>, 2026, for non-profit organizations, such as food banks; and

That this motion be forwarded to Premier Doug Ford, Minister of the Environment, Conservation and Parks, MPP Dave Smith, County and City of Peterborough, Association of Municipalities of Ontario, Eastern Ontario Wardens' Caucus and Ontario Municipalities for support.

Carried.

Under the Province's producer-responsibility framework, food banks and similar non-profit organizations have been deemed ineligible for curbside blue box collection effective January 1, 2026. This change will place an unreasonable burden on these essential community services that rely entirely on volunteers and donations.

Food banks play a critical role in addressing food insecurity — an issue of local, provincial, and national importance. These organizations receive large quantities of grocery items packaged in cardboard and other recyclable materials, yet they have no sustainable means to manage the associated recycling costs once municipal collection ends.

The Township of Selwyn strongly urges the Province of Ontario to reinstate eligibility for curbside blue box collection for non-profit organizations, such as food banks.

Thank you for your attention to this matter.

Sincerely,

Megin Hunter

Megi Hut

Office Assistant/ Receptionist

Township of Selwyn

Cc: Minister of the Environment Conservation and Parks

MPP Dave Smith
City of Peterborough
Peterborough County

Association of Municipalities of Ontario Eastern Ontario Wardens' Caucus

Lastern Ontano Wardens (

Ontario Municipalities

Mailing Address PO Box 270 Bridgenorth Ontario KOL 1H0

Tel: 705 292 9507 Fax: 705 292 8964



#### The Corporation of the Township of Chapple

P.O. Box 4, Barwick, Ontario POW 1A0 CANADA

Phone: (807) 487-2354 www.chapple.on.ca

Fax: (807) 487-2406 CAO@chapple.on.ca

November 12, 2025

Sent via email: resolutions@amo.on.ca

Association of Municipalities of Ontario (AMO) 800 – 155 University Avenue Toronto, ON M5H 3B7

**RE: Elect Respect Pledge** 

Please be advised that at its Regular meeting on November 12, 2025, Council of the Township of Chapple passed the following resolution:

RES-173-2025

Moved by: Vaughan Wilson

Seconded by: Trish Neilson

Be it resolved that the correspondence from the Township of Southgate regarding the Elect Respect pledge; be received and supported as outlined below:

Whereas democracy is healthy when everyone is able to participate fully and safely and contribute to the well-being of their community; and

Whereas we are witnessing the dissolution of democratic discourse and respectful debate across all levels of government and in neighbouring jurisdictions; and

Whereas Ontario's municipally elected officials and municipal staff are dealing with increasingly hostile, unsafe work environments facing threats and harassment; and

Whereas social media platforms have exacerbated disrespectful dialogue, negative commentary, and toxic engagement which disincentivizes individuals, especially women and candidates from diverse backgrounds from running for office; and

Whereas better decisions are made when democracy is respectful and constructive and the voices of diverse genders, identities, ethnicities, races, sexual orientation, ages and abilities are heard and represented around municipal council tables; and

Whereas the Association of Municipalities of Ontario's Healthy Democracy Project has identified concerning trends with fewer people voting in local elections and running for municipal office; and

Whereas in 2024, female elected representatives from across Halton formed a group called H.E.R. (Halton Elected Representatives) which pledged to speak out against harassment and negativity in politics and called on elected officials to uphold the highest standards of conduct; and

Whereas H.E.R. Halton has launched a campaign called Elect Respect to promote the importance of healthy democracy and safe, inclusive, respectful work environments for all elected officials and municipal staff that encourages individuals to participate in the political process.

Now Therefore Be It Resolved That the Council of the Township of Chapple supports the Elect Respect pledge and commits to:

- Treat others with respect in all spaces—public, private, and online
- Reject and call out harassment, abuse, and personal attacks,
- · Focus debate on ideas and policies, not personal attacks,
- Help build a supportive culture where people of all backgrounds feel safe to run for and hold office,
- Call on relevant authorities to ensure the protection of elected officials who face abuse or threats, and
- Model integrity and respect by holding one another to the highest standards of conduct; and

Be It Further Resolved That the Township of Chapple Council calls on elected officials, organizations and community members to support the Elect Respect campaign and sign the online pledge at www.electrespect.ca; and

Be It Further Resolved That a copy of this resolution be sent to the Association of Municipalities of Ontario, the Federation of Canadian Municipalities, MP Doug Shipley and MPP Hon. Doug Downey, the Ontario Provincial Police, and all Ontario Municipalities.

Cindy Nielson CAO Clerk-Treasurer Township of Chapple

# ADMINISTRATIVE MATTERS

#### CAO



From: CAO

**Sent:** November 7, 2025 9:53 AM

To: Francine Whalley

**Subject:** 231099 - Calvin - Whalley Consent - Planning Policy Letter- Highway 17 **Attachments:** 231099 - Calvin - Whalley Consent - Planning Policy Letter - FINAL.pdf

#### Hi Francine

Please find attached the pre-consultation planning letter received from our Planner of Record, Steve McArthur of Tulloch Engineering.

Since Joanne Montreuil, in her capacity as Secretary/Treasurer of the East Nipissing Planning Board consulted with Steve earlier this year regarding your plans to sever the property for certain intended purposes, we are aware of what you are seeking. Based on that discussion, Steve and I agreed that the best approach would be to share the results of that earlier consultation with you, saving you the time and cost of submitting what would be at this time, an incomplete zoning by-law amendment application.

Once you have had the opportunity to review the attached planning policy letter and consider its contents, should you wish to pursue the matter now, or at a later date, the Application for Official Plan/Zoning By-Law Amendment can be found <a href="https://example.com/here">here</a>. The current application and fees for submitting an application or arranging further consultation are listed on page 6 of our Fees and Charges By-law, located in the same area.

Regards, Donna

Donna Maitland

CAO/Clerk/Treasurer

Municipality of Calvin 1355 Peddlers Dr., R.R.#2, Mattawa, ON. POH 1V0

Ph: 705-744-2700

www.calvintownship.ca



A Please consider the environment before printing this e-mail.

DISCLAIMER: This e-mail and any attachments may contain personal information or information that is otherwise confidential. If you are not the intended recipient, any use, disclosure or copying of any part of it is prohibited. The Municipality of Calvin accepts no liability for damage caused by any virus transmitted in this message. If this e-mail is received in error, please immediately reply and delete or destroy any copies of it. The transmission of e-mails between an employee or agent of the Municipality of Calvin and a third party does not constitute a binding contract without the express written consent of an authorized representative of The Corporation of the Municipality of Calvin.

#### CAO

From: CAO

**Sent:** November 7, 2025 2:43 PM **To:** East Nipissing Planning Board

Cc: Councillor Dean Grant; Mayor Richard Gould; Building; steve.mcarthur@tulloch.ca

Subject: 231099 Whalley

**Attachments:** DOC110725-11072025143522.pdf

#### Hello Joanne

Attached is a Pre-Consultation Planning Memo – Proposed Consent to Sever by Christopher and Francine Whalley, Hwy 17, Calvin Township has been received.

Please place it on file to form part of the official record to be referenced when/if the Whalleys submit a consent application for the subject property.

Have a great weekend,

Donna



#### Planners | Surveyors | Biologists | Engineers

231099 - Calvin Twp - Whalley ZBLA - Hwy 17

Date: November 6, 2025

To: Donna Maitland - CAO/Clerk/Treasurer

Municipality of Calvin

1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0

From: Steve McArthur, Senior Planner (Tulloch) - Planner of Record for the Township of Calvin

Re: Pre-Consultation Planning Memo - Proposed Consent to Sever by Christopher & Francine Whalley – Highway 17, Calvin Township

Dear Ms. Maitland,

Pursuant to your request to review the proposal for lot creation by Christopher & Francine Whalley on Highway 17, TULLOCH, as your Planner of Record, offers the following for your consideration:

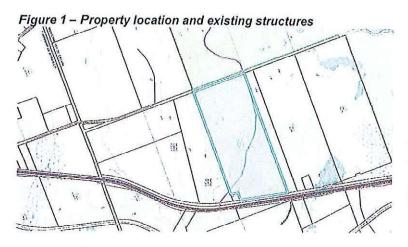
#### Location and Lot Description

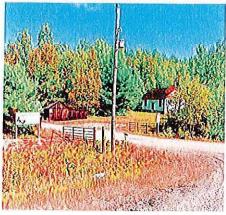
The subject lands are described as Lot 34, Concession 10 (Calvin), in the Municipality of Calvin, District of Nipissing. No civic address was given as part of this review. The subject property is illustrated in Figure 1, located at the northwest corner of the Municipality of Calvin. A desktop review shows the subject property is generally vacant land with areas of trees, open excavated areas (aggregate operation) and a network of trails/internal roads leading to the rear of the property and into abutting lands to the north. There is an existing dwelling abutting the highway with at least one accessory structure visible.

#### **Proposal Description**

As I understand it, the owners of the subject lands had an amendment approved to ARA Licence # 623403 - Calvin Forest Products Ltd. – to surrender areas abutting Highway 17 in an effort to remove them from the licensed area with the intention of applying to the East Nipissing Planning Board (ENPB) for the creation of rural residential building lots fronting on Highway 17. A copy of the amended site plan was provided by the owner and is illustrated in Figure 2. The owners have now approached the Municipality of Calvin with a request to have the property rezoned from 'Mineral Aggregate Resource (MX)' to 'Rural (A)'. Prior to accepting a Zoning By-law Amendment application at great expense to the owners and to the municipality, the CAO/Clerk/Treasurer has asked TULLOCH as Planner of Record to provide a pre-consultation letter and planning analysis.







#### **Background Information**

On October 27<sup>th</sup>, 2025, the Ministry of Natural Resources (MNR) approved amendments to the subject parcel's ARA site plan. This partial surrender of Licence # 623403 reduced the licensed area from 37.5 ha to 29 ha as shown in Figure 2.

Existing Features and Cross Section Licence # 623403 A decree to the management of apparer manas an application and a first of a first Francisco de servicio de la la contracta de la Verapelitari beares Legend APPROVED

Distribution for some All

Day October 27, 2025 nds Anna cata Fit Lescoburges Contrate Nos Sediman E Caru Pesa the propagate or brief of televier. DOCUMENTON OF PURPOSE DIS STEPLINIST NEWSELD UNDER HE SCOREGUE RESOURCES OF FEDERACIAS ST LEENCE CARROLLY 7 Calvin Ferrit Products Ltd. 350 Sieth Street PO Box 1758 Warraws Chi Canada PUH 1VU Or surfee Stockster Desired Selectorings Heat Latiousse pertiable and Oct ton. Systan Lang
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Figure 2 - Amended ARA Licence # 623403 - Site Plan with Surrendered Areas identified





A review of the Ministry of Natural Resources (MNR) Pits and Quarries shows that the subject lands and license #621403 are surrounded by three (3) other active, licensed Pits and Quarries as shown in Figure 3.



Figure 3 - MNR Licensed Pits & Quarries, November 2025

Preliminary Policy Analysis (subject to change with the submission of an application)

#### Provincial Planning Statement, 2024

The subject property is located in the Rural Area and on Rural Lands according to the PPS (2024). The relevant policies have been provided below.

Lot creation in the Rural Lands is permitted and Section 2.6.1 states:

- "c) residential development, including lot creation, where site conditions are suitable for the provision of appropriate sewage and water services...
- 2.6.2. Development that can be sustained by rural service levels should be promoted.
- 2.6.3. Development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the uneconomical expansion of this infrastructure.
- 2.6.4. Planning authorities should support a diversified rural economy by protecting agricultural and other resource-related uses and directing non-related development to areas where it will minimize constraints on these uses."





Section 4.5 is policy relating to Mineral Aggregate Resources, where Section 4.5.1 states:

"Mineral aggregate resources shall be protected for long-term use and, where provincial information is available, deposits of mineral aggregate resources shall be identified..."

The protection of aggregate resources are further discussed in section 4.5.2 where it states:

"4. Mineral aggregate operations shall be protected from development and activities that would preclude or hinder their expansion or continued use or which would be incompatible for reasons of public health, public safety or environmental impact. Existing mineral aggregate operations shall be permitted to continue without the need for official plan amendment, rezoning or development permit under the Planning Act. Where the Aggregate Resources Act applies, only processes under the Aggregate Resources Act shall address the depth of extraction of new or existing mineral aggregate operations. When a license for extraction or operation ceases to exist, policy 4.5.2.5 continues to apply.

Subsection 4.5.2.5 states that: "5. known deposits of mineral aggregate resources and on adjacent lands, development and activities which would preclude or hinder the establishment of new operations or access to the resources shall only be permitted if:

- a) resource use would not be feasible: or
- b) the proposed land use or development serves a greater long-term public interest; and
- c) issues of public health, public safety and environmental impact are addressed."

#### Planning Analysis

Technical studies will be required to satisfy the policies of Section 4.5 of the PPS to ensure that aggregate resources will be protected, and the new lots will not "preclude or hinder" the expansion of existing operations or the establishment of new mineral extraction operations. These studies will be further defined and discussed in the Official Plan and Conclusion & Recommendations sections of this memo. Based on the above noted PPS policies, in particular Subsection 4.5.2.5, an Aggregate Resource Evaluation and consideration for the land use compatibility continue to apply. Severance for the purpose of residential use is not permitted in the Aggregate and Mineral Resource Areas. Any new lots should not impact the future expansion potential of aggregate operations and where the development proposal is for a sensitive land use, which includes a residence, the development proponent shall demonstrate to the satisfaction of the appropriate approval authority that there will be no adverse effects from noise, odour or other contaminants on the proposed development from the existing mineral resource operation.

As per the Ministry of the Environment (MEPC) D-series guidelines new lot creation for residential development requires a minimum setback of 300 metres from an Aggregate Site [property boundaries] for a new residential sensitive use. The subject land is entirely within the 300 metre buffer of three (3) other active, licensed sites, in addition to the owners own licensed area which would be contained over the 'retained' portion of the subject lands.





Development proposals in close proximity to areas of existing or potential aggregate extraction must be evaluated with regard to land use compatibility and impacts on aggregate extraction viability, and addressed accordingly per Provincial guidelines. Pertinent information regarding dust, vibration, noise, etc in connection with the licenced area, must be considered in relation to the proposed new development. Residential and institutional development within 300 metres of mineral aggregate resource areas and licenced pits will generally not be permitted, unless studies show impacts can be mitigated and there is no impact on extraction viability for the area.

There is sufficient Ontario Land Tribunal Case Law to support this. Case No. OLT-22-004349,12 dated March 17, 2023, states that the OLT upheld the planning board's decision to deny a homeowners severance request to permit the creation of a new 7-acre lot. The OLT decision concluded with the following comments: "[20] While the Appellant's testimony and submissions sought discretion from the Tribunal, the absence of any expert land-use planning analysis, and the absence of any effort to seek a DNVS [Dust, Noise, Vibration Study], at a minimum, impacted the credibility of the Appellant's case. Without the support of any relevant planning analysis, or even a minimum amount of environmental analysis, the Tribunal is not convinced the consent/severance appeal meets the objectives of the TOP [Township Official Plan], nor is it consistent with the PPS."

Conformity of the proposal with the East Nipissing Official Plan will be discussed in the next section. However, given the analysis above and current lack of evidence showing appropriateness / impact mitigation, the subject proposal for a Zoning By-law amendment that is intended to enable an application for Consent for residential lot creation is – in the authors opinion - not consistent with the Provincial Planning Statement.

#### East Nipissing Official Plan, 2021

Any Planning Act decision made by member municipalities of the East Nipissing Planning Board (ENPB) must conform to the ENPB Official Plan.

Section 2.2, Growth and Development, reads: "A large part of the Rural Lands is endowed with natural resources whose extraction or development, including value-added land use activities, support the economic base of East Nipissing. Most of these Rural Lands will remain undeveloped except for these resource and resource-based land use activities...

In Calvin Township, much of the land north of Highway 17 (Lots 1-27) is Crown Land or Provincial Park land and will also remain undeveloped. Resource based uses include mineral aggregate extraction, forestry and agriculture."

#### Planning Analysis

The subject lands are designated 'Mineral Aggregate Resource' in the Official Plan. As per Table 1 – Community Development – Permitted Land Uses and Activities, lands designated Mineral Aggregate Resource can be used for Mineral Aggregate Operations only, specifically for a pit or quarry licensed under the *Aggregate Resources Act*.





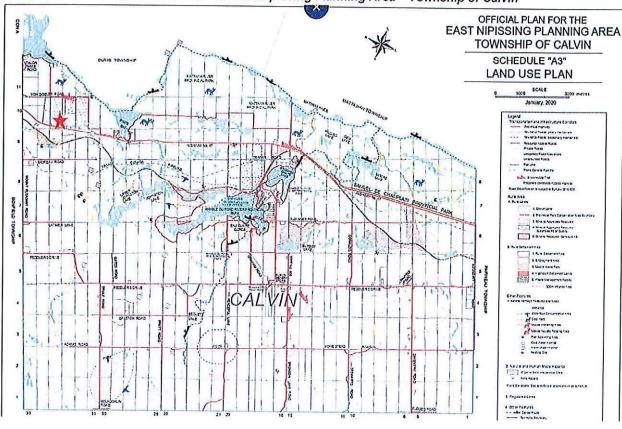


Figure 4 – Schedule A3 Land Use Plan Official Plan for the East Nipissing Planning Area – Township of Calvin

\* - Denotes location of subject lands

Section 2.9 of the Official Plan, Land Use Compatibility, "All development including major facilities shall be planned to ensure that land uses are appropriately designed, buffered and/or separated from each other to prevent or mitigate adverse effects from odour, noise and other contaminants and to minimize the risk to public health and safety. Major facilities include airports, transportation infrastructure corridors, rail lines and facilities, sewage treatment facilities, waste management systems, industries, energy generation facilities and transmission systems, resource extraction activities such as mineral aggregate and mining operations, and livestock facilities."

**Section 6.4 of the Official Plan, Mineral Aggregates**, includes specific policies related to these designated lands. The intent of the Plan is to recognize and protect mineral aggregate resources and existing extraction operations from development and land uses that could interfere with the current or future development of these resources.

The Official Plan specifically states that: "Incompatible land uses will not be permitted within the influence area or separation distances set out in Section 2.9 and Table 2 of the Plan including development and activities which would preclude or hinder the establishment of new operations or access to mineral aggregate resources except where:



- The resource use would not be feasible; or
- The proposed land use or development serves a greater long-term public interest; and
- Issues of public health, public safety and environmental impact are addressed."

These matters must be addressed through a technical study (Mineral Aggregate Resource Assessment) conducted by a qualified professional.

#### Planning Analysis

Table 2 in the Official Plan sets out a list of major facilities and other land uses, the influence area where exposure to nuisance factors by residents and other sensitive land uses should be minimized and the minimum separation distances designed to ensure land use compatibility. All standards shall be applied on a reciprocal basis between land uses to ensure that whether the major facility or the sensitive land use is established first, that the alternative land use or use which is secondly proposed is appropriately separated and any adverse effects mitigated.

Figure 5 - East Nipissing Official Plan Table 2 - Land Use Compatibility Standards

Class I Industry	70 m or as determined through a technical study, and measured from closest existing, committed or proposed property/lot line of the industrial use to the property/lot line of the closest existing, committed or proposed sensitive land use	20 m minimum dependent on a technical study, and measured from closest existing, committed or proposed property/lot line of the industrial use to the property/lot line of the closest existing, committed or proposed sensitive land use			
Class II Industry	300 m (measured as above)	70 m (measured as above)	uidelines D-1: Land Use Compatibility, and		
Class III Industry	1,000 m (measured as above)	300 m (measured as above)	Guideline D-6: Compatibility Between Industrial		
Pit	Determined through a technical study or in the absence of a study, 1,000 m (measured from the boundary of the Mineral Aggegate Resource Area)	1,000 m minimum dependent on a technical study	Facilities and Sensitive Land Uses See diagrams for influence Area and separation distances		
Quarry	Determined through a technical study or in the absence of a study, 1,000 m (measured from the boundary of the Mneral Aggegate Resource Area)	1,000 m minimum dependent on technical study or as otherwise approved by license under the Aggregate Resources Act.			

#### Municipality of Calvin Zoning By-law No. 2022-019

The purpose of this By-law is to implement the Official Plan of the Municipality of Calvin and to regulate the use of land and the character, location and use of buildings and structures in the Municipality of Calvin. After the date of adoption of this By-law, any new development, redevelopment or alteration to an existing use or building must comply with the regulations of this By-law.

The subject lands are zoned Mineral Aggregate Resource (MX) in the Municipality of Calvin Zoning By-law No. 2022-019. **Section 5.9, MINERAL AGGREGATE RESOURCE – MX**, states that: "No person shall use any land or erect, alter or use any building or structure in the Mineral Aggregate Resource - MX zone except in accordance with the provisions of this Section and of any other relevant Sections of this By-law.





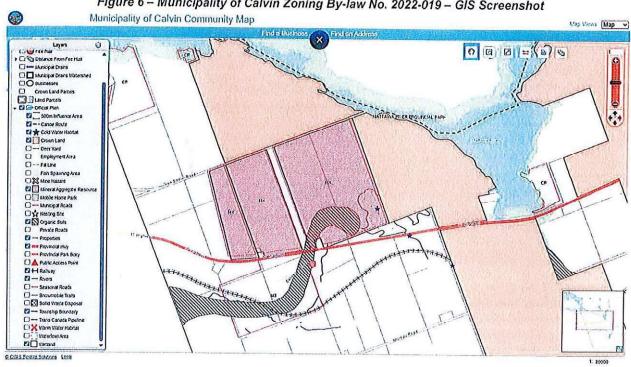


Figure 6 – Municipality of Calvin Zoning By-law No. 2022-019 – GIS Screenshot

5.9.1 Permitted Uses · Accessory Dwelling Unit · Accessory Use, Building or Structure · Agriculture (not including buildings and structures) • Camp • Communications Facility • Forestry Use (not including buildings and structures) • Pit • Portable Asphalt/Concrete Plant • Public Service Use • Quarry • Wayside Pit • Wayside Quarry"

Section 5.9.3, Additional Provisions, adds: "See also requirements of Section 4.21.2 of this Bylaw for separation distances for Mineral Aggregate Resource Areas. Any mineral aggregate operation, pit or quarry shall comply with any By-law passed under the Municipal Act governing a mineral aggregate operation, pit or quarry. No mineral aggregate operation shall operate except in compliance with a valid license issued under the Aggregate Resources Act, as amended. All applicable zone regulations of Section 4 – General Provisions shall apply."

Section 4.21.2, Pits and Quarries, outlines the specific regulations for properties zoned MX:

- 1. "When applying to develop a property where the proposed sensitive use (e.g. residential use, daycare centre, educational or health facility) on that property is located within the Influence Area of 1,000m of an MX zone boundary, the owner shall, on the Township form provided, acknowledge the existence of the nearby MX Zone and its potential impact on the development being applied for, on the building permit application.
- 2. No sensitive land use shall be permitted within 70m [230ft.] of a pit or 300m [984ft.] of a quarry measured as the shortest horizontal distance between the location on the lot of the sensitive land use building being applied for and including the required setback of the MX use of the pit or quarry, unless a technical study is undertaken by a qualified professional concluding:



- o the resource use would not be feasible; or
- the proposed land use or development serves a greater long-term public interest;
- o issues of public health, public safety and environmental impact are addressed, and appropriate measures have been undertaken to mitigate adverse or potential adverse impacts such as visual impacts, noise, dust, traffic or ground water quality or quantity.
- 3. In the case of applications for subdivision, condominium or severance, further studies as outlined in the Official Plan, may be required. A covenant shall be registered on the title deed of any approved lots within the Influence Area of an MX Zone to ensure future owners are aware of potential offsite impacts of licensed aggregate extraction activities."

#### Planning Analysis

The distances mentioned in Section 4.21.2, Pits and Quarries, are different than the 1000m influence area in Official Plan because the Zoning By-law - as applicable law - seeks to limit proximity to the minimum D-series setback requirements on existing lots of record where residential use is permitted as-of-right. Official Plan policy is intended for the establishment of new lots and for implementing 'provincial guidance' for establishing new sensitive receptor 'principle of use' rules.

#### Conclusion and Recommendations

This proposal not only requires a Zoning By-law amendment but also requires an Official Plan amendment. An Official Plan amendment would be the This would be appropriate means to show that it has been satisfied that the lands/area do not have resource potential. Without the submission and review of technical studies supporting applications for an Official Plan and Zoning By-law amendment, consideration by Municipality of Calvin Council (Approval Authority) is premature. Studies or information which may be required in support of an application for official plan and zoning bylaw amendment may include, but are not limited to (sections of the official plan shown in brackets [ ]):

- 1. Air Quality Study [2.9]
- 2. Blast Impact Study [6.4.3] (\*if there are quarries in the licensed neighboring properties)
- 3. Hydrogeological Study [2.5, 2.7]
- 4. Hydrological Study [2.7]
- 5. Land Use Compatibility/Influence Area Study [2.9, 6.4.3]
- 6. Mineral Aggregate Resource Assessment [6.4.2]





- 7. Noise and Vibration Study [2.9]
- 8. Public Consultation Strategy
- 9. Septage Haulage [2.7]
- 10. MTO entrance/land use approval or permit [2.6, 5.3.4 (3-5)]

Lastly, for the purposes of policies 2.4.2.2 and 2.5.2.5, those lands contiguous to lands on the surface of known petroleum resources, mineral deposits, or deposits of mineral aggregate resources where it is likely that development would constrain future access to the resources, must be considered.

In summary, without the benefit of additional studies prepared by qualified professionals any consideration of an official plan amendment, a zoning by-law amendment and/or consent to sever on the subject lands is premature and would likely not be consistent with or conform to the PPS or ENPB Official Plan.

Respectfully submitted.

Steve McArthur, MCIP, RPP

Project Manager | Senior Planner

From: Francine Whalley <Francine@calvinforestproducts.ca>

Sent: October 29, 2025 11:18 AM To: CAO <CAO@calvintownship.ca>

Subject: Zoning - Pit

Good morning Donna, thank you for taking my call this morning.

I believe you received an email on October 27th from Siobhan Knowles - ARA (Aggregate Resources Act). As you will see in her email, we were successful in surrendering 2 parts of the gravel pit at 9397 Hwy 17 in Rutherglen.

We are now seeking to have the MX zone layer removed from these 2 surrendered areas. I understand this would need to go to Council to be approved. I will bring the map and anything else you may need, as well as fill out an application if there is one.

Let me know if you have any questions. I look forward to seeing you on Tuesday at 9am.

Sincerely, Francine TIOH. KHOWIES, SIODHAH (WINN) SIODHAH.KHOWIESZEWOHLAHO.CA

Sent: October 28, 2025 2:39 PM

To: Chris Whalley <chris@calvinforestproducts.ca>; francine@calvinforestproducts.ca

Cc: David Villard <pebblebeachaggregate@sympatico.ca>; Danny <timbercraft@eastlink.ca>; Deputy Clerk

<DeputyClerk@calvintownship.ca>; Sissing, Mitchell (MNR) <Mitchell.Sissing@ontario.ca>; Perreault, Alain (MLITSD)

<Alain.Perreault@ontario.ca>

Subject: ARA Licence # 623403 - Calvin Forest Products Ltd. - Amendment Approved

Good afternoon, Christopher & Francine,

I am pleased to inform you that your request to amend ARA Licence # 623403 has been approved, effective October 27, 2025.

The approval relates amendments to the site plan regarding the following topics. The specifics of these are detailed in the attached transmittal letter.

- Amendments to all pages of the site plan to show a reduction in licensed area to 29 hectares (ha)
  in size;
- Updated conditions on the plan, which include amending the Existing Features Note 2a. on page 1 of the site plan and Operation Note 1a. on page 2 of the site plan to show the updated licence and extraction areas and adding a note on page 2 of the site plan under Operation Note 8 to note that there will be no setback along the severed boundaries; and
- Amendments to all pages of the site plan to update the licensee name and address information to that of the current licensee.

Attached is the site plan approved by the MNR on October 27, 2025. Please replace all previous versions of the site plan with the attached.

Also attached is an amended licence under the *Aggregate Resources Act* for the above noted licensed property. As you have requested, the amendment reflects:

Partial surrender of Licence # 623403. The licensed area has been reduced from 37.5 ha to 29 ha.

For your convenience, I have forwarded a copy of the amended site plan, amended licence, and the transmittal letter to the following agencies:

- Township of Calvin
- Ministry of Natural Resources Corporation
- Ministry of Labour, Immigration, Training and Skills Development
- The Ontario Aggregate Resources Corporation

Please do not hesitate to reach out should you have any further questions about the amendment or experience any issues with accessing the attached documents.

Kind regards,

#### Siobhan Knowles (she/her)

A/ Aggregate Specialist | Aggregates Section, Divisional Delivery Branch Ministry of Natural Resources | Ontario Public Service 226-971-1636 | Siobhan.Knowles2@ontario.ca

Ministry of Natural Resources

Ministère des Richesses naturelles

**Aggregates Section** 

Section des agrégats

Divisional Delivery Branch 300 Water Street Peterborough, ON K9J 3C7 Branche Divisionnelle à L'exécution 300, rue Water Peterborough (ON) K9J 3C7

E: ARAApprovals@ontario.ca

E: ARAApprovals@ontario.ca



October 27, 2025

Christopher & Francine Whalley Calvin Forest Products Ltd. 360 Sixth Street PO Box 1258 Mattawa, ON POH 1V0

Dear Christopher and Francine Whalley,

Subject: Amendment of Licence and Site Plan #623403 under the Aggregate Resources Act

Lot 34, Concession 10, Geographic Township of Calvin

Township of Calvin, District of Nipissing

Further to your minor site plan amendment request August 26, 2024, the Ministry of Natural Resources (MNR) grants consent under Section 13(3.1) of the *Aggregate Resources Act* to the following:

- Amendments to all pages of the site plan to show a reduction in licensed area to 29 hectares (ha) in size;
- Updated conditions on the plan, which include amending the Existing Features Note 2a. on page 1 of the site plan and Operation Note 1a. on page 2 of the site plan to show the updated licence and extraction areas and adding a note on page 2 of the site plan under Operation Note 8 to note that there will be no setback along the severed boundaries.
- Amendments to all pages of the site plan to update the licensee name and address information to that of the current licensee.

Attached is the site plan approved by the MNR on October 27, 2025. Please replace all previous versions of the site plan with the attached.

Also attached is an amended licence under the *Aggregate Resources Act* for the above noted licensed property. As you have requested, the amendment reflects:

 Partial surrender of Licence # 623403 The licensed area has been reduced from 37.5 ha to 29 ha.

In processing the partial surrender, an Inspection Report was completed on May 14, 2025. It was determined that rehabilitation of 8.5 hectares of the property was acceptable.

Please replace the previously issued licence with the attached, amended licence. The MNR will forward a copy of the amended licence and updated site plan to the agencies copied below.

Should you have any questions concerning this matter, please contact Aggregates Specialist Siobhan Knowles, Siobhan.Knowles2@ontario.ca.

Sincerely,

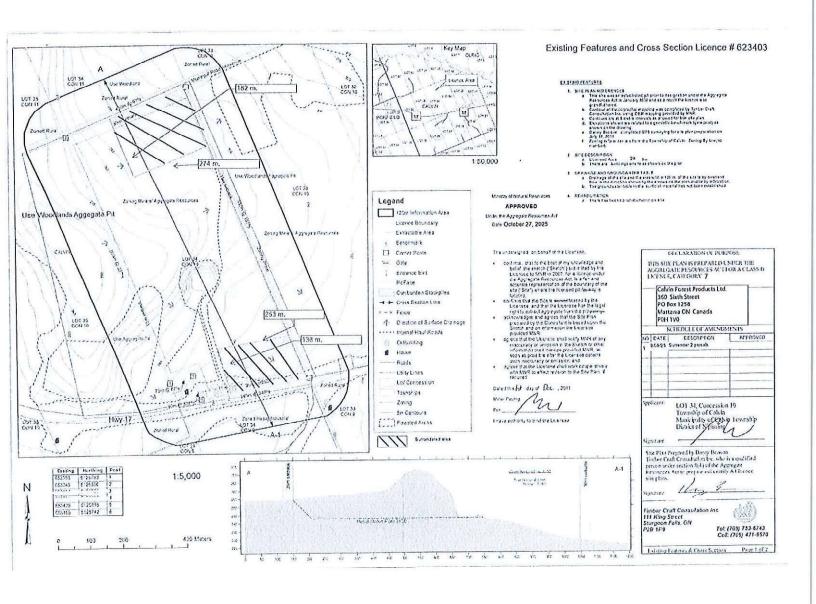
#### M. Larochelle

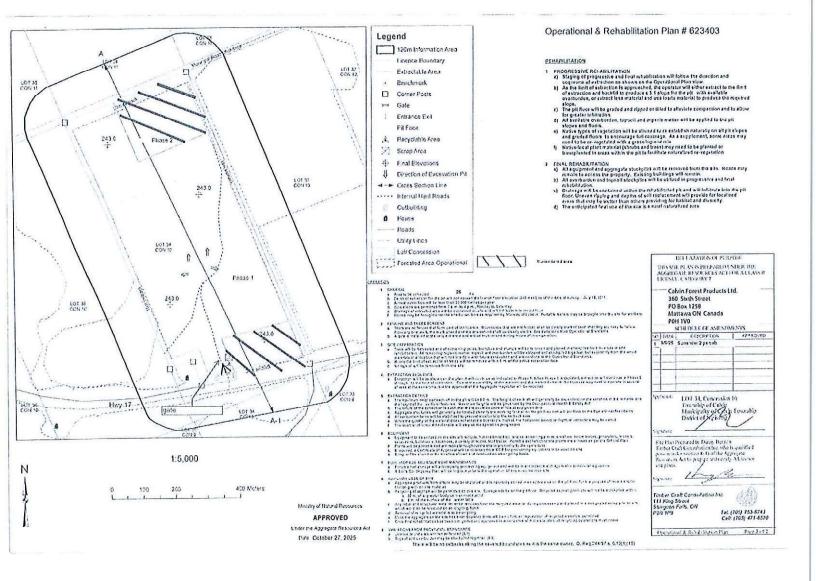
Mahnaz Larochelle A/Aggregate Resources Manager Aggregates Section

#### attachments:

ARA Licence # 623403 amended October 27, 2025, with schedule A Site Plan for Licence # 623403 (2 pages) approved October 27, 2025.

Clerk – Township of Calvin
 MNR – North Bay District
 The Ontario Aggregate Resources Corporation
 Ministry of Labour, Immigration, Training and Skills Development







#### LICENCE Aggregate Resources Act

#### PERMIS

Loi sur les ressources en agrégats

Licence No. No du permis

623403

**Amended Licence** 

Pursuant to the Aggregate Resources Act and Regulations thereunder, and subject to the limitations thereof and to the conditions of the licence and the requirements of the site plan,

Conformément à la Loi de 1997 sur les ressources en agrégats et à ses réglements, et sujet aux restrictions qu'ils comportent, aux conditions d'octroi du permis et aux exigences du plan du site,

this Class nous délivrons	s ce permis d	le classe:	B licence is issued to: à:  Calvin Forest Prod  360 Sixth Street PO Box 1258 Mattawa, ON CANADA POH 1V0	ucts Ltd.		
to operate a pour exploiter	un/une	Pit	on a sur le terrain de	20	ite located in: situé à l'endroit suivant:	
34	10		CALVIN	CALVIN TP	NIPISSING D	
Lot						
		e following cond conditions suiv		ached Schedule A		
Effective the En vigueur le		lay of our de (	October, 2025		M. Larochelle	per
	-	***************************************			Minister of Natural Resources Ministre des Richesses Naturelles	